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| **Nominee Contact Information**  **Name:** Click here to enter text.  **Address:** Click here to enter text.  **City, State, Zip:** Click here to enter text.  **Phone Number:** Click here to enter text.  ***(provide a direct number; awardees will be notified by phone)***  **Email:** Click here to enter text.  **Name of Sponsoring Institution:** Click here to enter text. | **Nominator Contact Information**  **Name:** Click here to enter text.  **Address:** Click here to enter text.  **City, State, Zip:** Click here to enter text.  **Phone Number:** Click here to enter text.  **Email:** Click here to enter text.  **Name of Sponsoring Institution:** Click here to enter text. |
| **Specialty for which the Program Director Is Responsible:** Click here to enter text. | **Program 10-Digit Code** (as noted in the Accreditation Data System)**:** Click here to enter text. |
| **Program’s Current Accreditation Status:** Click here to enter text. | |
| **Total Years as Program Director[[1]](#footnote-2) (must have five or more years of experience[[2]](#footnote-3) at the time of nomination submission):**  Click here to enter text. | **If also a Practicing Physician, List the Specialty:** Click here to enter text. |
| **Only one Courage to Teach nomination per institution will be accepted. To ensure there is only one nominee from your institution, obtain the designated institutional official (DIO)’s signature below.**  **DIO’s signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **DIO’s printed name:** Click here to enter text. | |

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| **Letters of Support**  *Letters must be 500 words or less (including comments from group members but excluding salutations and signature blocks) and must be signed.*  *(List name, title, and affiliation, e.g., hospital, medical school, university)*  **1.** Current residents/fellows - Click here to enter text.  **2.** Faculty members, department chairs, Review Committee chairs, etc. - Click here to enter text.  **3.** Faculty members, department chairs, Review Committee chairs, etc. - Click or tap here to enter text. | **Is the program director currently a member of a program directors’ association?** (Note: not all specialties have a program directors’ association)  **YES**  **NO**  If YES, specify which association, and the program director’s role and number of years as a member:  Click here to enter text.  If NO, does the specialty have a program directors’ association?  **YES**  **NO** |

**Email the Nomination Form, letters of support, and curriculum vitae in *one single PDF file* (portable PDF files are NOT acceptable) to DeLonda Dowling:** [**ddowling@acgme.org**](mailto:ddowling@acgme.org)**.**

All nominations must be submitted before ***5:00 p.m. Central on Wednesday, March 27, 2024, 5:00 p.m.*. Nominations received after the deadline and/or sent piecemeal will not be considered.**

**Checklist for Nomination Materials**

**Eligibility Requirements (must be met at the time of nomination submission)**

Current program director[[3]](#footnote-4) of an ACGME-accredited residency or fellowship program with a status of Continued Accreditation

Has at least five years of experience as a program director

Participates in a national program directors’ association (if one exists for the specialty)

*Note: Program directors who currently serve on an ACGME volunteer group or committee (e.g., a Review Committee) are ineligible.*

**Criteria for Selection**

Program directors must:

meet eligibility requirements; and,

demonstrate excellence in EACH of the following areas:

embodying [Parker J. Palmer’s](http://www.couragerenewal.org/parker) “courage to teach” philosophy

providing residents/fellows with support for mentorship, career development, and work-life balance

[optimizing the clinical learning environment,](https://www.acgme.org/globalassets/pdfs/cler/1079acgme-cler2019pte-brochdigital.pdf) including well-being

demonstrating educational innovation, including strategy, operations, and resource management

demonstrating strong leadership, values, and principles within the program and the institution as a whole

supporting high-quality physician educators through faculty development

facilitating an effective learning environment based on the ACGME’s Core Competencies and the Clinical Learning Environment Review (CLER) Program Focus Areas

promoting interdisciplinary and interprofessional activities and relationships by encouraging and achieving program innovation

teaching patient care and safety

**Nomination Instructions**

Three components are required for a nomination and must be compiled in the following order *(do not include a cover letter)*:

A completed Nomination Form (pp.1-2 of this document) **with DIO signature**

Three **signed** letters of support **(each letter is limited to 500 words or less, excluding salutation, signature block, and signatures of group contributors)**

A current curriculum vitae

**About the Letters of Support**

* The letters must state the reasons for the nominee's selection and provide concrete examples of how the nominee fulfills *each* of the criteria outlined above, including significant contributions to graduate medical education, as well as how the nominee has the “courage to teach”—how the nominee brings both intellect and heart to the dual vocations of being a teacher and physician.
* The letters should be addressed to the ACGME Awards Committee.
* One of the letters must be from current residents/fellows.
* The two other letters must be from faculty members, department chairs, other institutional representatives, Review Committee members, etc.
* Comments from a group, (faculty members, residents, etc.) should be compiled into one “group letter.” No more than three letters of support for each nominee will be accepted.
* Do not include a cover letter.

**Refer to the Courage to Teach FAQs on the** [**Courage to Teach page**](https://www.acgme.org/initiatives/awards/parker-j-palmer-courage-to-teach-award/) **of the Awards section on the ACGME website, for additional information.**

1. Associate/assistant program directors are not eligible. [↑](#footnote-ref-2)
2. Associate program director experience does not count towards program director experience. [↑](#footnote-ref-3)
3. Associate/assistant directors are not eligible for this award [↑](#footnote-ref-4)